

Elegance & Tradition
in the Heart of Saigon

WE ARE HIRING!

Leisure Sales Executive

**EXPERIENCE
AND SKILLS:**

- Minimum of 1 year Experience
- Luxury and upscale Hotel Background
- Diploma in Business or Hotel Management School
- Sales Acumen and Engaging Personality
- Opera S&C, Computer Literate
- Fluent in English

**KEY
RESPONSIBILITIES:**

- In charge of Hotel Leisure Sales Segment (*inbound and domestic*)
- Complete all Administrative Tasks as per Hotel Requirement and Deadline
- Actively contributes to the Development of Active Accounts
- Provide an Affective and Accurate Communication and Reports
- Maintains an Up-to-date Databases of Clients

**CARAVELLE
FAMILY**

- Join the most Iconic Luxury Hotel in Saigon
- Be part of a Dynamic Team
- Amazing Guests Experience
- Best Benefit Scheme
- Engaging Performance Programme